

Educator Preparation Services  
Assessment Plan Summary

Educator Preparation Services

Quality Educator Preparation Services

Goal Description:

To provide quality services to students in the areas of advisement, Ep prep application assistance quality field experience, TExES exams, NCATE-CAEP requirements, and teacher certification

RELATED ITEMS/ELEMENTS -----

RELATED ITEM LEVEL 1

Advisement

Performance Objective Description:

Provide quality academic advisement to students transferring to SHSU and entering the educator preparation program

RELATED ITEM LEVEL 2

Candidate Satisfaction With Service Area Of Advisement

KPI Description:

Transfer student satisfaction will be measured by 1) their level of satisfaction as shown on the advising session evaluation sheet and 2) importance to them, expressed as mean score using a 3 point Likert scale from the Student Teacher End-of-program evaluation of SHSU services and Operations. The service and operations survey was changed in the summer of 2013. The survey uses a 1-2-3 Likert scale, with 3 being the highest score. Our target is to increase the mean score of 2.5 to 2.6 in 2015-2016.

Results Description:

Our advising staff includes advisors in the advising center and on our satellite campuses. All COE advisors meet regularly together and they have meet with the SAM center advisors to ensure that everyone has the most current information for students. These meetings are under the direction of the COE Associate Dean for Teacher Preparation, Dr. Sandra Stewart.

RELATED ITEM LEVEL 3

Advisement

Action Description:

The calendar for advisor meetings are published for all the COE faculty and staff to see. All COE personnel are invited to attend. The meetings serve to be the conduit for advisors getting the most updated information at the same time.

RELATED ITEM LEVEL 1

Educator Preparation Program

Performance Objective Description:

Provide effective communication about requirements and the application process in order to support student’s application and admittance to the educator preparation program.

RELATED ITEM LEVEL 2

Candidate Satisfaction With Service Area Of Educator Preparation Program Admission

KPI Description:

Candidate satisfaction will be measured by 1) their level of satisfaction and 2) importance to them, expressed as mean score using a 3 point Likert scale from the Student Teacher End-of-program evaluation of SHSU services and Operations. The service and operations survey was changed in the summer of 2013. The survey uses a 1-2-3 Likert scale, with 3 being the highest score. Our target is to increase the mean score of 2.6 to 2.62 currently to 2.7 in 2015-2016.

Results Description:

Our efforts in visiting classes and giving educator preparation application information was rewarded with a higher number of first time Ed prep applicants earlier in the semester than we have had before. The students now follow a time lime for all applications and must meet

the deadlines. There is a personnel unit devoted solely to EPP admission now. The staff person has become the department “expert” and has assisted many students individually. The process is more streamlined and student are becoming more at ease with the TK20 application. We are refining our visits agenda based on what we learned by going to classes during the last semesters.

#### RELATED ITEM LEVEL 3

##### **Admission**

##### **Action Description:**

The personnel unity that is assigned to EPP admissions has a database that can be accessed at all times for information and improvement. In addition, her expertise has positively affected some students that visit with her to find out information about their requirements. Anyone in the COE can go to her for immediate information about our students status in the EPP program.

#### RELATED ITEM LEVEL 1

##### **Field Experiences**

##### **Performance Objective Description:**

Provide effective communication of information to support and facilitate quality, and meaningful field experiences (Levels I, II, and III) for teacher candidates in the public school setting.

#### RELATED ITEM LEVEL 2

##### **Candidate Satisfaction With Service Area Of Field Experiences**

##### **KPI Description:**

Candidate satisfaction will be measured by 1) their level of satisfaction and 2) importance to them, expressed as mean score using a 3 point Likert scale from the Student Teacher End-of-program evaluation of SHSU services and Operations. The service and operations survey was changed in the summer of 2013. The survey uses a 1-2-3 Likert scale, with 3 being the highest score. Our target is to increase the mean score of 2.7 to 2.74 presently and reach 2.8 in 2015-2016..

##### **Results Description:**

Our field experience processes has been revisited and has new requirements for our new degree plans. All of our work in this area is to ensure a successful and quality field experience for all candidates. All of our teacher candidates exceed the amount of hours of field experience required by the state. We feel that this is one of the most obvious factors in producing quality teacher candidates.

#### RELATED ITEM LEVEL 3

##### **Field Experience**

##### **Action Description:**

The new field experience processes that are tied to our new degree programs will be accessed at the end of the year for improvement throughout our program.

#### RELATED ITEM LEVEL 1

##### **TExES Examination**

##### **Performance Objective Description:**

Support teacher candidates and other school professional candidates by providing effective communication of information (including testing pre-requisites, examination schedules, and applicable review software and proactive examinations) and approval for required state educator certification examinations.

#### RELATED ITEM LEVEL 2

##### **Candidate Satisfaction With Service Areas Of TExES Facilitation**

##### **KPI Description:**

Candidate satisfaction will be measured by 1) their level of satisfaction and 2) importance to them, expressed as mean score using a 3 point Likert scale from the Student Teacher End-of-program evaluation of SHSU services and Operations. The service and operations survey was changed in the summer of 2013. The survey uses a 1-2-3 Likert scale, with 3 being the highest score. Our target is to increase the mean score of 2.37 to 2.52 currently and then to 2.65 in 2015-2016.

##### **Results Description:**

We are judged by TEA and the SBOE on the number of students that successfully complete our program. This rating ensures that we are in constant communication with our students regarding their state requirements. Our new website has an alert when items are due or required and we hope that this will increase our students effectiveness in completing our program. We send multiple members of the office of educator preparation services out to present testing information to all literacy and content methods blocks students. From the start of a student applying for educator preparation, they are made aware of testing requirements. Information is getting to students on a wider scale and it is getting to them at an earlier time in their college experience. We also have a testing, re-testing, and certification plan that prescribes the extra work that we do with students in order for them to be successful in their testing requirements.

#### RELATED ITEM LEVEL 3

##### **TExES Exams**

##### **Action Description:**

We will continue with the successes we have had in reaching our students and enhance and refine our actions through our Education Preparation committee and department meetings.

#### RELATED ITEM LEVEL 1

## Teacher Certification

### Performance Objective Description:

Provide effective means of information, monitor and facilitate candidates/ completion of program requirements, and ultimately recommend teacher candidates and other school professional candidates for certification to the State Board for Educator Certification.

#### RELATED ITEM LEVEL 2

### Candidate Satisfaction With Service Area Of Certification Facilitation

#### KPI Description:

Candidate satisfaction will be measured by 1) their level of satisfaction and 2) importance to them, expressed as mean score using a 3 point Likert scale from the Student Teacher End-of-program evaluation of SHSU services and Operations. The service and operations survey was changed in the summer of 2013. The survey uses a 1-2-3 Likert scale, with 3 being the highest score. Our target was to increase the mean score of 2.35 to 2.5 in 2014-2015 which was met and surpassed at 2.53. for 2015-2016 the mean score target will be 2.63.

#### Results Description:

We want to ease the process of certification for our students. We have developed a plan that computerizes the Ed prep process using TK20 at the application/entry into our program and we continue to rely on TK20 throughout our program. The uses of technology throughout our program has eased several NACTE/CAPE requirements and has been made computer friendly for our staff. During student teaching, all evaluation processes are completed through TK20.

#### RELATED ITEM LEVEL 3

### Certification

#### Action Description:

We will continue to train more personnel in the use of TK20 throughout our program. It is our intention that the methods and content literacy blocks use the technological evaluation systems with their students. We will work to implement the T-TESS evaluations into the methods blocks using the TK20 Onsite program.

## Update to Previous Cycle's Plan for Continuous Improvement

### Previous Cycle's Plan For Continuous Improvement (Do Not Modify):

The EPP office has implemented several initiatives that have been successful in the past. Our intent is to continue to improve what has already been implemented and to bring additional items into process so that we can improve our office efficiency and increase student success. We are hiring a new data management person that will be in charge of the new data processes that we have implemented for program admission, methods placement, and student teaching assignments. This will free our student assistants to be able to work directly with students in order to problem - solve whatever issues the students have. We have added 3 new districts to our partnership which bring us to 74 district members of the Sam Houston Innovative Partnership with Schools (SHIPS). During the spring and summer of 2016 several administrators from the COE traveled to the SBOE and SBEC meetings in Austin and testified on behalf of our students and the state processes for certification. We became advocates for our students when necessary and will continue to go and testify in the future when our students can be affected negatively. We are continuing to seek new avenues and innovative ways to offer field experience for our students. We are including urban districts and will travel to Indiana to view an exemplary program there as a possible model for our program. Our test success plan of meeting with students and mentoring them through successful certification testing will be continued and enhanced as we go through the year. The new Texas teacher evaluation system is in place for all student teachers and the committee of university supervisors will make recommendations for improvement at the end of the year. Interested faculty and staff are invited to attend 4 1 hour training sessions held this fall so they can remain current on the new system implementation. The director of the EPP and the career services representative will be presenting at the American Association of Employment in Education AAEE conference to showcase our collaborative work between the COE and Career Services.

### Update of Progress to the Previous Cycle's PCI:

We have hired a new student data coordinator

We now have 78 (don't know new ones specifically)

We will continue to travel to advocate for our students and programs

We have had great success with the Student Success Testing Plan (and will continue to implement this process)

All four training sessions were held

University supervisors were trained on T-TESS and how to use iPads to evaluate student teachers

They did present at AAEE

This year four district panels will present to student teachers about what districts are looking for when applying and interviewing

New initiatives include the implementation of the Grow Your Own Program Collaboration with district partners

New curriculum, including targeted field experiences focused on differentiation and diverse student populations, are being developed

## Plan for Continuous Improvement

### Closing Summary:

The calendar for advisor meetings are published for all the COE faculty and staff to see. All COE personnel are invited to attend. The meetings serve to be the conduit for advisors getting the most updated information at the same time.

The personnel unity that is assigned to EPP admissions has a database that can be accessed at all times for information and improvement. In addition, her expertise has positively affected some students that visit with her to find out information about their requirements. Anyone in the COE can go to her for immediate information about our students status in the EPP program.

The new field experience processes that are tied to our new degree programs will be accessed at the end of the year for improvement throughout our program.

We will continue with the successes we have had in reaching our students and enhance and refine our actions through our Education Preparation committee and department meetings.

We will continue to train more personnel in the use of TK20 throughout our program. It is our intention that the methods and content literacy blocks use the technological evaluation systems with their students. WE will work to implement the T-TESS evaluations into the methods blocks using the TK20 Onsite program.